



V. M. SALGAOCAR INSTITUTE of INTERNATIONAL HOSPITALITY EDUCATION

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Established by Vishwa Saraswati Society (Reg. No. 10/Goa/2007)

VMSIHE/ADMIN-ACAD/2025/3670

16.06.2025

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

The Students Grievance Redressal Committee has been reconstituted as per the UGC guidelines with effect from 16th June, 2025 to 15th June, 2027 for a period of 2 years

The members are as follows:-

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| 1. Dr. Lysette D'souza | - Chairperson |
| 2. Ms. Nelissa Alcasoas | - Member Secretary |
| 3. Dr. Semele Sardesai | -Member |
| 4. Mr. Frazer Rodrigues | - Member |
| 5. Ms. Shameem Memon | - Member |
| 6. Ms. Kelly A.B.Figueiredo | -Special Invitee |

Functions of the Committee members:-

1. The Students Grievance Redressal Committee attempts to address genuine problems and complaints of students whatever be the nature of the problem, as the students are free to approach the members of the committee and express their grievances in writing.
2. All grievances received, shall be routed through the member secretary and placed before the committee for a formal meeting.
3. The Committee shall peruse/examine the grievances of students, including grievances relating to the marking of answer-scripts or evaluation of tests. The Committee may also consider any other matter in general or matter related to conduct & delivery of the program.
4. The decision of the Grievance Committee shall be communicated to the student within one week of his/her filing of the grievance.
5. The Committee shall treat all complaints with sensitivity and confidentiality.

Prof. Irfan. S. Mirza
Director/Principal

