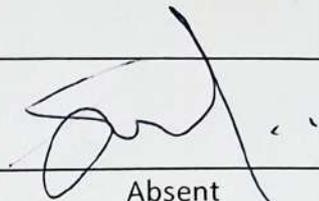
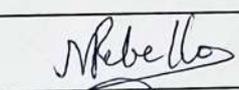
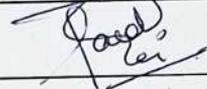
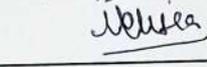
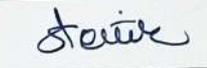
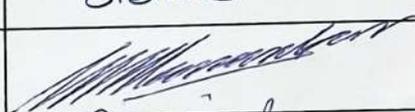
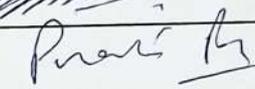
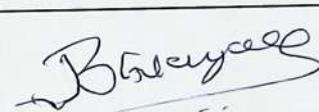
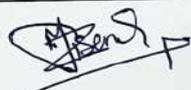
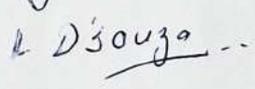


Minutes of the Meeting

Date: 7th October 2025

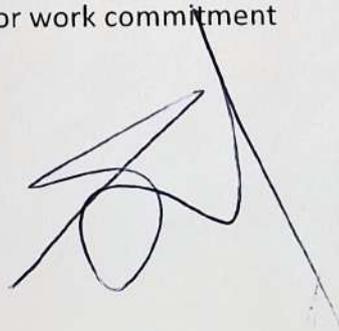
Venue: Boardroom

In Attendance:

1.	Chairperson	Prof. Irfan Mirza, Director/Principal	
2.	Senior Faculty	I. Mr. Donald Rodrigues, Administrator – Advisor	Absent
		II. Ms. Martha Rebello – Compliance Officer / Co-ordinator	
		III. Dr. Semele Sardesai – Faculty	
		IV. Ms. Nelissa Alcasoas – Faculty	
		V. Ms. Sushma Shirodkar – Executive-Administration	
3.	External Members	I. Mr. Mandar Karmarkar – Parent Stakeholder	
		II. Chef Pratik Roy – Industry expert	
4.	Management Member	Prof. Bhaskar Nayak	
5.	Student Representative	Mr. Zoran Miranda, T.Y. Student	
6.	Alumni Representative	Ms. Breanna Moraes	Absent
7.	IQAC Member	Ms. Deepika Malaviya	
8.	Co-ordinator / Secretary	Dr. Lysette Dsouza – Faculty	

Absent for the meeting

- Mr. Donald Rodrigues on leave
- Ms. Breanna Moraes had prior work commitment




The Agenda:

1. Welcome address by the Chairman
2. Reading and approval of minutes of the previous meeting
3. Action Taken Report
4. A.O.B.

Agenda 1 The Chairman welcomed everyone and introduced the new members. Dr. Lysette read the minutes of the previous meeting. It was approved by Ms. Nelissa and Ms. Deepika.

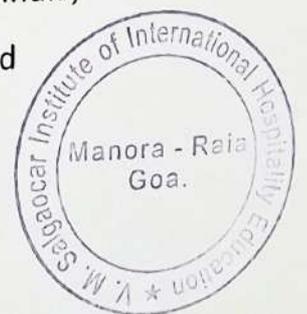
Agenda 2 Action Taken Report was read and discussed.

Agenda 3 Dr. Lysette explained the AQAR requirements for NAAC and informed that we are currently in the process of collating all the documents required for the upcoming AQAR submission and that we are awaiting information from NAAC regarding the new binary system.

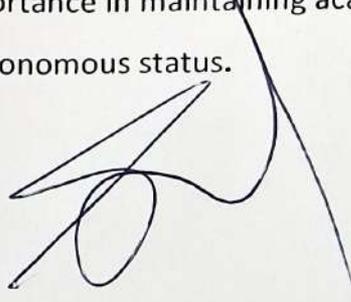
Agenda 4 Ms. Martha, notified that approval has been granted by Goa University for the inclusion of additional practical sessions for the First-Year Culinary Arts course to enhance hands-on learning opportunities and in addition approval has also been obtained for the internship duration adjustment.

Agenda 5 In order to obtain autonomous status for our institute, necessary documents have been submitted for securing 2f and 12B certificates as it is a prerequisite for applying for autonomous status. Work is in progress for obtaining autonomous status for our institute.

Agenda 6 The Director gave an update of the events and activities held at the institute over the last few months. Our institute won the best Hospitality Institute award at the 55th Annual General meeting of FHRAI. This year our final year students have been faring very well at OCLD interviews and MT programs. As a part of the CSR activity, the institute has collaborated with The Ameya Group which hosts activities and events for senior citizens in and around Margao area. Various events like Onam 2025, Yuvapedicon, Mrs. India, World Tourism Day and International breakfast day was hosted and organized by our students.



- Agenda 7 In order to encourage our students and give them hand on exposure a number of ODCs are arranged at regular intervals by the Institute. Prof. Mirza informed that 190 students have been selected for the ODC next month for an event hosted by a renowned Chef of Goa.
- Agenda 8 Chef Pratik, the invited industry expert, expressed concern regarding certain students choosing not to participate in placement interviews conducted by reputed hotel brands such as Oberoi, Hilton, and others. He emphasized the importance of encouraging students to actively engage in all placement opportunities to enhance their industry exposure and career prospects.
- Agenda 9 Pre placement sessions are held in order to get our students ready and confident for the interviews, with various departments like kitchen, food & beverage service, rooms division etc.
- Agenda 10 The Student Representative, Mr. Zoran, proposed that each newly admitted student should plant a sapling as part of an institutional initiative to promote environmental sustainability and foster a lasting connection between the students and the Institute, even after graduation. The Director asked Dr. Lysette to identify the place where the saplings can be planted (in the Institute or outside).
- Agenda 11 Mr. Zoran sought clarification regarding the availability of UPI payment options for students. Dr. Lysette informed the committee that the Accounts Department is in the process of enabling UPI transactions to facilitate smoother and more convenient payment methods for students.
- Agenda 12 Prof. Bhaskar Nayak recommended that the course evaluation feedback provided by students should be systematically analyzed, and the feedback received from parents and industry experts should also be reviewed and discussed during IQAC meetings to ensure continuous quality improvement. He further emphasized the significance of achieving a strong NAAC grading, highlighting its importance in maintaining academic excellence and in the Institute's pursuit of autonomous status.



On this note the AOB concluded.

The Chairman thanked all the members and adjourned the meeting.

L D'souza ..
Lysette D'souza
IQAC Co-ordinator



A handwritten signature in blue ink, consisting of several loops and a long vertical stroke.