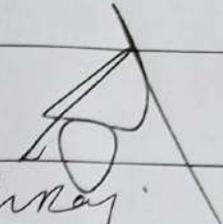
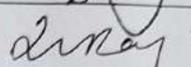
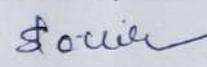
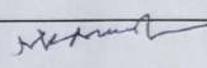
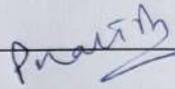
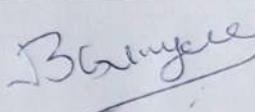
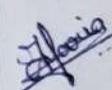
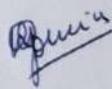
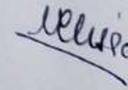


Minutes of the Meeting

Date: 8th October 2024

Venue: Boardroom

In Attendance:

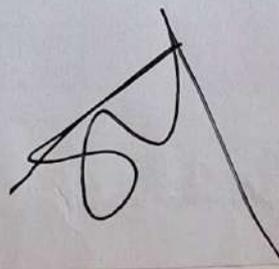
1.	Chairperson	Prof. Irfan Mirza, Director/Principal	
2.	Senior Faculty	I. Dr. Marie Raj, Administrator – Advisor	
		II. Ms. Martha Rebello – Compliance Officer / Co-ordinator	Absent
		III. Ms. Semele Sardesai – Faculty	
		IV. Ms. Lysette D'Souza – Faculty	L. D. Souza
		V. Ms. Sushma Shirodkar – Executive-Administration	
3.	External Members	I. Mr. Manoj Kamat – Parent Stakeholder	
		II. Chef Pratik Roy – Industry Expert	
4.	Management Member	Prof. Bhaskar Nayak	
5.	Student Representative	Mr. Joshua Faria, T.Y. Student	
6.	Alumni Representative	Ms. Dionne Gouveia	
7.	IQAC Member	Ms. Deepika Malaviya	
8.	Co-ordinator / Secretary	Ms. Nelissa Alcasoas – Faculty	



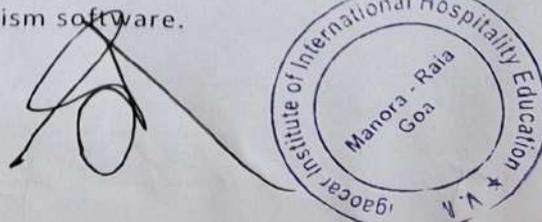
The Agenda:

1. Welcome address by the Chairman
2. Reading and approval of minutes of the previous meeting
3. Action Taken Report
4. A.O.B.

- Agenda 1 The Chairman welcomed everyone and introduced the new members. Ms. Nelissa read the minutes of the previous meeting. It was approved by Dr. Semele and Ms. Deepika.
- Agenda 2 Action Taken Report was read and discussed
- Agenda 3 Prof. Mirza inquired about the students writing food blogs. He recommended that we invite prominent food bloggers so that they write about the Institute.
- Agenda 4 Prof Mirza mentioned that it would be a good step to start the alumni chapters in different countries like Portugal, Dubai etc.
- Agenda 5 Another recommendation by the principal was that the menu for the evening snack menu to be shared by the kitchen department a week prior.
- Agenda 6 Professor also suggested the demo kitchen to be used for preparing in-house educational videos of demonstrations by eminent chefs.
- Agenda 7 Chef Pratik, one of the external members suggested training opportunities for faculty. Professor mentioned that a different faculty member accompanies students every year for student exchange programme.



- Agenda 8 Chef Pratik also suggested that the graduate students should increase their skill levels and do better than the certificate or diploma course students in the trials during the interview process.
- Agenda 9 It was pointed out by the head of the Institute that the students of the institute stand out from other students and are the first choice for eminent chefs like Chef Avinash Martins and hotels like Taj.
- Agenda 10 Mr. Joshua, student representative requested for a separate medical room for boys and girls to which professor mentioned that the work is already underway and should be completed within a week. Other requests by the students were a revision of core subjects prior to the interview and professor mentioned that students can always take permission to assist in the kitchen and take part in active learning in the Institute. Mr. Joshua requested for more interclass cultural and sports events, more field visits for IHM students. He also mentioned a need for a change in gym timings for weekends and holidays to which professor agreed and suggested new tentative timings.
- Agenda 11 Mr. Kamat shared how his daughter (Ms. Arya- TY student) has grown into a confident person ever since she joined the Institute and is now able to travel alone and appreciated the support she received from the Institute.
- Agenda 12 Ms. Nelissa mentioned if the SEA answer papers need to be shown to the students for transparency measure. Prof Bhaskar Nayak said he will get back to us.
- Agenda 13 In connection with the Research cell, Ms. Nelissa informed that the faculty is finding the plagiarism software e-Arjav not efficient. Professor said to not renew it after the subscription is over and to get a quote for another plagiarism software.

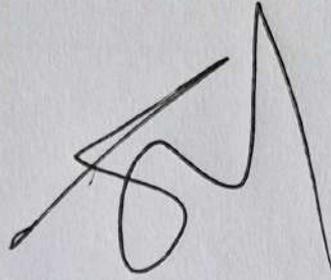


On this note the AOB concluded. The IQAC chairman informed the external members about the dates of the NAAC visit and requested their presence on that day. Both agreed and wished to be informed a few days prior to the event.

Professor thanked all the members and looked forward to the next meeting.

Nelissa

Nelissa Alcasoas
IQAC Co-ordinator

A handwritten signature in black ink, appearing to be 'N. Alcasoas', written in a cursive style.