



V. M. SALGAOCAR INSTITUTE of INTERNATIONAL HOSPITALITY EDUCATION

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GUIDELINES FOR USE OF URKUND SOFTWARE

V.M. Salgaocar Institute of International Hospitality Education, understands the responsibility towards upholding high academic ethics and reiterates its commitment towards carrying out original academic/research work useful for societal benefits. In this regard, the Institute has procured the services of URKUND software. This software is to be used for checking the plagiarism/similarity of the thesis/dissertation/project reports carried out by the students. The students are also trained to use the software.

The objectives of using this software are to:

- i) Create awareness among students about the research ethics
- ii) Inculcate ethics for respecting the academic integrity in the scholarly activities
- iii) Encourage original and novel academic/research works
- iv) Disseminate and publish the advance research
- v) Acknowledge and give due credits to the preceding research contributions, and
- vi) Protect the ideas, thoughts, and original research work of the students of V.M. Salgaocar Institute of International Hospitality Education.

The following procedure is to be adopted for submitting Dissertations/Project Reports as a partial fulfilment of the respective degrees/programs:

1. The student shall submit the soft copy of the thesis/dissertation/project-report to in pdf format, to generate the similarity index to the supervisor(s).
2. The following parameters are to be used for generating similarity index report for the submitted document: 1. Exclude Bibliography On 2. Exclude Quotes On 3. Similarities index \leq 10% (excluding the self-published work of the student)
3. The supervisor will upload the pdf file on <https://www.arkund.com/> using his/her user id and password issued by the administrator. In case student have user id and password for URKUND (provided by NITH only), he/she may check the similarity at his/her own.
4. The time taken by URKUND for processing the report is between half an hour to 24 hours.
5. The Similarity Analysis provided by URKUND can be viewed online for analysing the submitted document.
6. In case supervisor is not satisfied with the Similarity Analysis, the steps from 1 to 5 may be repeated to the satisfaction of the supervisor.

Any dispute related to plagiarism should be referred to the following two member committee

- i. Co-ordinator (Research and Consultancy)
- ii. Director/Principal



Prof. Irfan.S. Mirza
DIRECTOR/PRINCIPAL

