



V. M. SALGAOCAR INSTITUTE
of
INTERNATIONAL HOSPITALITY EDUCATION

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CRITERION – 6 GOVERNANCE, LEADERSHIP AND MANAGEMENT	
Key Indicator	6.2.2 Institution implements e-governance in its operations
Metric No.	6.2.2

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Institutional e-governance Report

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Annual E-Governance Report 2018-19

VMSIHE drafted the policy or implementation of e-governance in various administration and academic activities of the Institute from academic year 2018-19 to accelerate Institute functioning and development in terms of speed, efficiency and reliability.

The objective of the policy is to ensure that ICT is used to automate, transfer, and analyse the data or information in the regard to administration or all the purposes of admission, workload, timetable, internal assessment, examination, attendance and preparation and compilation of results.

- Wi-Fi campus
- Tally in use since installation for finance, accounts and store requisitions.
- 'Verifer' software for student management in use from 2016.
- Microsoft Outlook for emailing- student and staff provided with Institute's email ids from the inception of the Institute
- Institute's website offering admissions, query resolutions, and detailed information about the Institute updated regularly.
- Biometrics for attendance continued.



Prof. Irfan Mirza
Principal/ Director




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Annual E-Governance Report 2019-20

The Institute is implementing e-governance to enhance good governance; which is generally characterized by participation, transparency and accountability to provide better service in terms of time, making governance more efficient and effective and make services more accessible. The following was implemented.

- Tally continued for finance, accounts and store requisitions.
- Microsoft Outlook to be continued for emails.
- Library- New Gen Lib software installed.
- 'Eklaavya' from Splashgain for conducting online exams for TY students due to Covid-19 restrictions.
- Biometrics for attendance continued.
- New CCTV cameras obtained for security surveillance.
- IT to check Moodle pros and cons.



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Annual E-Governance Report 2020- 21

Many initiatives have been taken by the Institute towards e-governance some of which are in the area of general administration and for effective communication at the time of COVID-19 classes conducted through Microsoft Teams. They are as follows -

- Tally continued for finance, accounts and store requisitions.
- Microsoft Outlook to be continued for emails.
- Moodle installation- deferred as Google suite can be utilized instead.
- Kiosks to be installed that will help marketing with the admission procedures- Location has been identified. IT department is working on quotations.
- ERP facilities by 'Mograsis' (e.g. Online fee collection initiated)
- Biometrics for attendance continued.
- New CCTV cameras obtained for security surveillance.



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Annual E-Governance Report 2021- 22

This act of e-governance has facilitated the Institute in the process and maintenance of information in the areas of administration and academics. Software to detect plagiarism has been procured so that the faculty and students can use for their research and dissertation related work. The following was implemented-

- Tally continued for finance, accounts and store requisitions.
- Microsoft Outlook to be continued for emails.
- 'Urkund' membership purchased.
- Kiosk in the lobby- in process.
- Biometrics for attendance continued.
- New CCTV cameras obtained for security surveillance.



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Annual E-Governance Report 2022- 23

In accordance with the e-governance concept the Institute maintains transparency in finance and accounting of the Institute.

- Kiosk in the lobby- have placed an order for a digital display in the cafeteria; depending on the performance of that, we will go ahead with the order for the kiosk from the same company.
- Kiosk installed in the lobby.
- Microsoft Outlook replaced by Google for emails.
- 'Mograsis' to replace Tally store requisition- in process.
- Biometrics for attendance continued.
- New CCTV cameras obtained for security surveillance.




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