



V. M. SALGAOCAR INSTITUTE
of
INTERNATIONAL HOSPITALITY EDUCATION

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E-GOVERNANCE POLICY

E-governance works as the key of good governance by offering an effective, efficient, accountable and transparent administrative system in the institute.

OBJECTIVE:

To ensure that ICT is used to automate, transfer, and analyse the data or information in the institute with regard to administration for all the purposes of admissions, workload, timetable, internal Assessment, examination, attendance and preparation and compilation of results.

PLAN OF ACTION:

To achieve this, the Management has identified a reliable vendor for ERP and we are in the process of integrating and aligning day-to-day business activities such as accounting, procurement, project management, fee management, compliances, and inventory operations. All databases and information will be in electronic form and not manual. The workflow within different sections or departments will be automated to enable efficient governance in the institute in order to serve all the stakeholders.

The manual tasks like record keeping, inventory, stock checking and filing will also be transformed with the use of digital technology. The voluminous data will be handled efficiently and smoothly under e-governance with use of minimum paper in office.


Prof. Irfan.S. Mirza
DIRECTOR/PRINCIPAL

