

Type: Semester End Assessn	nent	Date: 26 <sup>th</sup> April, 2022					
Term: 4	Total Marks: 30 Time Duration: 2 Hours						
Course Name: Front office & Accommodation Management							
Course Code: IHCH109		Instructor: Ms. Megha Bagde					
This paper contains 03 page	s in addition to the cover page.						
Name:	Student Number: _	Class:					
Marks Obtained:	Faculty Signature:	Invigilator Signature:					
Main Answer sheet	Number of Supplements	Total number of Answer sheets					
01							

- Carefully read each question at the outset of the paper. All queries must be addressed to the faculty within the first 10 minutes of the examination.
- Students are expected to maintain complete silence in the examination hall and avoid interacting or communicating with their peers.
- Students must enter the examination hall 10 minutes prior to the scheduled time of the examination.
- Students will carry only their essential Books, notes, pens, pencils, calculators and scales into the examination hall. Bags, eatables, drinks, etc. will not be allowed inside the hall with the exception of a bottle of water.
- Cell phones and beeping watches are prohibited in the examination hall. The usage of electronic data banks is prohibited.
- Students will answer the examination with only blue/ black ball point pens unless informed differently by faculty. Avoid usage of green or red ink pens on the answer sheet.
- Dictionaries will not be allowed into examination hall unless informed differently by faculty.
- Students will not be permitted to exit the examination hall 30 minutes prior to end time of an examination. A student leaving the room will have to return his/her paper to the faculty and the paper will be considered as completed.
- Students may be permitted to take a break under exceptional circumstances only if accompanied by an invigilator.



Q.1. Fi	ll in the	e blanks for the following.	(1 * 5 = 5 Marks)	
a)	An agr	greement between two parties negotiating business deal is known as		
	a.	Outsourcing		
	b.	Contract		
	c.	Leasing contract		
	d.	Consultation.		
b)	When	the light is directed straight from the sources into the room, ob	ject or limited area it is	The same
	called	as lighting.		
	a.	Indirect		
	b.	Diffused		
	c.	Semi-indirect		
	d.	Direct.		
c)		remains unchanged over a period of time and not related to	the level of revenues.	
	a.	Operating budget		
	b.	Fixed budget		
	c.	Pre-opening budget		4
	d.	Master budget.		
d)		_ method is the oldest & simplest method used for performance	e appraisal of an	
	emplo	yee.		
	a.	360 °		
	b.	Ranking		
	c.	Management by objectives (MBO)		
	d.	Paired comparison.		
e)		Technique involves filming of body movements.		

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- a. Cyclography
- b. Pathway chart
- c. Process chart
- d. Operation chart.

## Q.2. Give the full forms for the following.

(1\*5 = 5 Marks)

- a) DNM
- b) ETA
- c) SDNO
- d) PMS
- e) ADR

## Q.3. Define the following.

(Any 8\* 1 = 8)

## Marks)

- a) Cross Training
- b) Artificial Light
- c) Recycled Inventory
- d) Remedial Training
- e) Departmental budget
- f) Night Shift
- g) Frequency Schedule
- h) Maximum inventory quantity
- i) 360<sup>®</sup> feedback

## Q.4. Answer the following.

(Any 4 \* 3 = 12)

Marks)

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- a) Explain any three pitfalls of an interview?
- b) Give three advantages and three disadvantages of a contract
- c) Explain different sources of recruitment?
- d) Explain the different types of training held in the hotel
- e) Explain Capital ,Operating and Pre-opening budget.