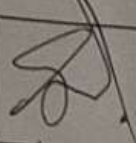
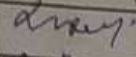
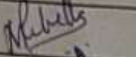
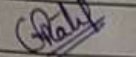
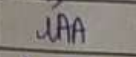
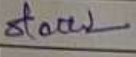
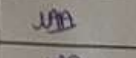
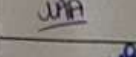
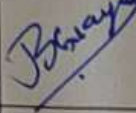
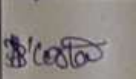
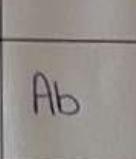
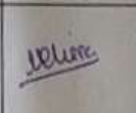


## Minutes of the Meeting

Date: 3<sup>rd</sup> February 2021

Venue: Dubai Classroom

In Attendance:

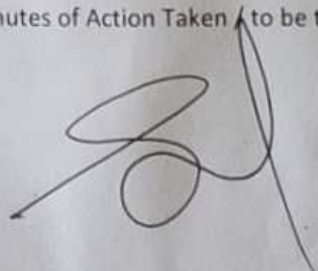
1.	Chairperson	Prof. Irfan Mirza, Director/Principal	
2.	Senior Faculty	I. Dr. Marie Raj, Administrator – Advisor	
		II. Ms. Martha Rebello – Compliance Officer / Co-ordinator	
		III. Ms. Gauri Patil – Faculty	
		IV. Ms. Lorna Fernandes – Faculty	
		V. Ms. Sushma Lotliker – Executive-Administration	
3.	External Members	I. Mr. Kartik Khanna – Training Manager, Taj Exotica	
		II. Mr. P. Chandra – Parent Stakeholder	
4.	Management Member	Prof. Bhaskar Nayak	
5.	Student Representative	Mr. Prannoy D'Costa, S.Y. Student	
6.	Alumni Representative	Ms. Sanjana Naik	
7.	Co-ordinator / Secretary	Ms. Nelissa Alcasoas – Faculty	

Absent for the meeting-

- Sanjana Naik (Alumni Representative) sent her regrets.

The Agenda:

1. Welcome address by the Chairman
2. Reading and approval of minutes of Action Taken to be taken
3. NAAC Meeting
4. Quality Measures taken
5. A.O.B.



Agenda 1 Prof. Mirza welcomed the online External Members, Mr. Kartik Khanna and Mr. P. Chandra and other members of the Institute. Prof. Bhaskar Nayak joined the meeting a little later.

Agenda 2 & 3 The minutes of 1<sup>st</sup> December 2020 meeting were read and approved along with the A.T.R.

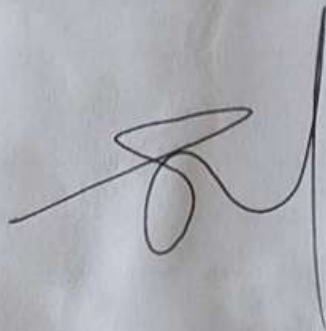
Agenda 4 Prof. Bhaskar Nayak along with Dr. Marie Raj have been reviewing the findings of the co-ordinators of the key indicator of the criteria. The co-ordinators were asked to go through the details of their respective criterion and present their findings.

They were also required to look into the areas which requires special attention. This process could be started at an early date.

Agenda 5 Qualitative and other measures to be addressed / already undertaken:

- (A) Raia Panchayat awarded a Certificate of Appreciation on 24/11/2020 to VMSIHE for its CSR initiatives. Other measures for community service are in the pipeline.
- (B) 5 classrooms conversion to smart classroom.
- (C) M.Sc. International Hospitality and Tourism Management has already been begun with the minimum number of students.
- (D) Plans afoot for B.Sc. in Culinary Arts.

The meeting ended with Ms. Nelissa thanking all the members.



*Nelissa*  
IQAC Co-ordinator



## Action Taken Report Of 3<sup>rd</sup> February, 2021 IQAC Meeting

Sr. No	Suggestion	Sr. No	Status of Fulfilment
1.	Moodle Installation	1	Deferred as google suite can be utilized instead.
2.	New Members	2.	Some members are no longer employed by VMSIHE and hence new faculty have been recruited into the list of members.
3.	Green Report	3.	To be prepared by faculty before inviting external green auditors.

