



**GOA UNIVERSITY**  
Taleigao Plateau, Goa

No. 2/701/2022-Legal(Vol.XXV)/1139

Date: <sup>1st March</sup> 28<sup>th</sup> February, 2023.

To,

1. The Secretary to Hon'ble Governor of Goa & Chancellor of Goa University, Raj Bhavan, Dona Paula, Goa.
2. The Director, Directorate of Higher Education, Govt. of Goa, II<sup>nd</sup> floor, SCERT Building, Alto-Porvorim-Goa PIN 403521.
3. All the Deans of Schools of Studies.
4. All the Directors of recognized institutions.
5. All the Vice Deans of Schools of Studies.
6. All the Deans/Principals of affiliated Colleges.
7. All the Divisional/Sectional Heads of University Offices.
8. The President, University College Teachers Association, Goa C/o Fr. Agnel College of Arts and Commerce, Pilar, Goa - 403601.
9. The Secretary, Goa University Teacher's Association.
10. The Registrar, High Court of Bombay at Goa, Penha De Franca, Porvorim, Bardez-Goa. Pin:403521.
11. Senior Adv. A.A. Agni, University Counsel, Navelkar Trade Centre, 2<sup>nd</sup> Floor, Opp. Azad Maidan, Panaji, Goa.
12. The Assistant Registrar to Registrar
13. The P. S. to Vice-Chancellor
14. The Office copy
15. The Guard File.

Sub: Part amendment to Ordinance OC-57 relating to B.Sc. International Hospitality Management Programme of Goa University (effective from the academic year 2014-2015)

Sir/Madam,

I am to forward herewith a copy of the Part Amendment to Ordinance OC-57 relating to B.Sc. International Hospitality Management Programme of Goa University (effective from the academic year 2014-2015). This Ordinance OC-57 has been approved by the Hon'ble Chancellor of Goa University on 21<sup>st</sup> February, 2023 under Statute SA-2(6) as amended. The Part Amendment to Ordinance OC-57 is approved by the Academic Council in its meeting held on 13<sup>th</sup> May, 2022. The Executive Council approved the said proposal in its meeting held on 23<sup>rd</sup> September, 2022.

Yours sincerely,

(Prof. V. S. Nadkarni)  
**REGISTRAR**

Encl: As above.

**Part Amendment to Ordinance OC-57 relating to B.Sc. International Hospitality Management Programme of Goa University (effective from the academic year 2014-2015) and B.Sc. Culinary Arts Programme of Goa University (effective from the academic year 2022-2023)**

**OC-57.1 General**

**OC-57.1.1 Degree to be awarded**

The Degree to be awarded shall be Bachelor of Science (International Hospitality Management) and Bachelor of Science (Culinary Arts)

**OC-57.1.2 Objective of the Programme**

To develop adequate skills and competencies in participants to enable candidates for employability and entrepreneurial ventures in society.

**OC-57.1.3 Duration of the Programme**

- i. The B.Sc. Programme shall be of a duration of 3 years full-time, or 4 years part-time through evening or week-end instruction. A student shall be permitted to exit the Programme after completion of the Credit requirements of a Diploma Programme of 1 Year duration, or a minimum of a single Credit Course for a Certificate Course, which shall form a subset of the requirement for the B.Sc. Programme.
- ii. A student once admitted, shall be required to complete the Programme in a maximum of twice the duration of the Programme.
- iii. A student shall not opt for more than 30 instructional hours in a week.
- iv. The student shall be considered to have completed the Programme when he/she completes the required minimum number of credits. However, the student may opt to undertake additional credits for the same Programme, which shall be indicated in the grade sheet.

**OC-57.1.4 Eligibility and Admission**

(i) Eligibility

A student who passes the Higher Secondary School Certificate (Std. XII) examination of the Goa Board of Secondary and Higher Secondary Education, or equivalent, shall be eligible for admission to the Programme.

(ii) Admission procedure

The procedure for admission to the Programme shall be decided by the Admissions Committee for the academic year, appointed by the Head of the Institution, and shall consist of selected faculty members of the Institution and one representative of the Faculty. A class size shall not exceed sixty students. Allocation of supernumerary seats shall be as per Government rules.

Reservation in admission shall be in accordance with the instructions issued by the Govt. of Goa/ Goa University from time to time.

**OC-57.2 PROGRAMME STRUCTURE**

**OC-57.2.1** B.Sc. International Hospitality Management Programme shall follow trimester system and shall comprise a minimum of 11 weeks of instruction.

B.Sc. Culinary Arts Programme shall follow semester system and shall comprise of a minimum of 15 weeks of instruction.

Courses shall be allocated to trimesters/semesters by the Departmental Council offering the Programme, or an equivalent body of faculty members constituted by the Principal/Head of the Institution.

**OC-57.2.2** (i) The Programme structure shall comprise Core Courses, Optional Courses and Internships. The Departmental Council of the Department offering the Programme(s) or equivalent body of faculty members of the affiliated institution shall decide the Core and Optional Courses to be offered in a particular academic year.

(ii) Five percent of the sessions for Core and Optional Business Courses shall be conducted by executives from industry.

(iii) Internships shall be undertaken by the students in established organizations

**OC-57.2.3** (i) The credits for a course other than for Internships can range from one to six. One credit stands for 15 contact hours or 45 hours of internship.

(ii) The minimum credit requirements for Courses shall be as indicated below:

Courses		Number of Credits for		
		B. Sc Programme	Diploma Programme	Certificate Course
Core Courses	Core Courses	58	14	Any 1 Core/Optional Course
	Core Soft Skill Courses (CSSC)	9	2	
Optional Courses	Optional Courses	33	7	
	Non Hospitality Courses (NHC)	14	2	
Internships	Internships in Organizations and Reports	16	8	
	Internship Seminars	6	2	
Total Minimum Credits for the Programme excluding Internships in Organizations and Reports		120	27	1
Total Minimum Credits		136	35	1

- (iii) Optional Courses may include Project Courses and/or Courses of Independent Study. No single Project or Course of Independent Study shall exceed 3 credits.

**OC-57.2.4** Optional Courses shall be decided by the Departmental Council of the Department offering the Programme(s) or equivalent body of faculty members of the affiliated institution, and shall be announced to the students every year

- (i) For Optional Courses, prerequisite Courses, if any, shall be specified

A student shall be permitted to register for Project Courses and/or Courses of Independent Study subject to a maximum of 30% of the total credits for Optional Courses of the Programme. Project Courses and Courses of Independent Study shall be carried out under the supervision of Guides who shall be from among regular or visiting teachers of the Department/Institution offering the Programme.

**OC-57.2.5**

- (i) The Department/affiliated Institutions offering the Programme shall obtain the course syllabi for the Optional Courses to be offered in that year, giving objectives and broad outlines, from regular and visiting teachers from other Departments / Institutions affiliated to Goa University/ other Institutions, and professionals from industry, and shall communicate the same to the Faculty Board of the University.
- (ii) For all Courses, course session outlines comprising Objectives in Behavioural Terms, Reading Material, Prior Preparation by Students, Learning method and in-class activities, shall be obtained from the teachers before the commencement of the Course.
- (iii) The sessions will be conducted using all or any of the methods of pedagogy such as lectures, exercises, practicals, seminars, case studies, role plays and problem solving, to enable the students to learn in an interactive mode.

**OC-57.3 GRIEVANCE COMMITTEE**

There shall be a College Grievance Committee in accordance with the General Ordinance of the University.

**OC-57.4.1 SCHEME OF EXAMINATION**

- (i) The assessment of all Courses shall comprise continuous Intra- Semester / Trimester / Course Assessment (ISA) and End-Semester / Trimester /Course Assessment (SEA) shall be fully internal.  
Each Credit carries 25 marks.
- (ii) The concerned teacher, with the consent of the Departmental Council (DC) or equivalent body of faculty members of the Affiliated Colleges shall decide the method as well as the content of evaluation of each ISA and SEA.
- (iii) The ISA shall be of 50% weightage, in which an individual component shall not exceed 30% of the total evaluation.
- (iv) There shall be SEA with 50% weightage of total evaluation covering the entire Course.

- (v) Examinations shall be open/closed book examinations or short quizzes or both to test preparation for the classes. The text books that are common to all the students of the Institution as well as other hand-written notes of the student shall only be used by the student while answering the examinations. Non-scientific calculators shall be permitted for use in the examinations.
- (vi) The method as well as the content of evaluation of Internships, Internship Report, Internship Seminar, Project Courses and Courses of Independent Study shall be decided by the concerned guide with the consent of the Departmental Council of the Department offering the Programme(s) or equivalent body of faculty members of the affiliated institution using the evaluation pattern given in OC-XX.4 (i). The respective teacher/ guide shall do the assessment as well as grading.
- (vii) All Internship Seminars shall be organized as open seminars, unless the organizations on which the work was done require the results to be kept confidential. In the latter case, only the examiners shall be present during the Seminar. The Internship Seminars shall be examined by two examiners, one of which shall be from the Industry.
- (viii) Credit transfers for students registered with Goa University shall be done from other Faculties of Goa University with the consent of the Departmental Council of the Department offering the Programme(s) or equivalent body of the faculty members of the concerned institution. The equivalence of grades and grade points shall be determined by the Departmental Council of the Department offering the Programme(s) or the equivalent body of the faculty members of the concerned institution, and graded as indicated in OC-XX.5 (ii).
- (ix) Credit transfers from institutions other than Goa University Institutions shall be done with the consent of the concerned Faculty Board of the University. The equivalence of grades and grade points shall be determined by the Faculty Board.
- (x) There shall be a maximum limit of 25% of the in-class credits of any Programme for inward transfer of credit except in the case of approved exchange Programmes.
- (xi) Credit transfer in the case of students who transfer registration from approved institutions other than Goa University to Goa University shall be done on a case to case basis by the Faculty Board of the University.
- (xii) Transfer of Credits and Grades obtained by a student, to another Institution, shall be permitted on request by the student and the Institution.

**OC-57.4.2 Scheme of Evaluation**

Common Grading System of the University as stated in OA-16.4 shall be applicable.

**OC-57.5 Minimum requirements for Passing and Grading.**

As per ordinance OA-16.4

### **OC-57.6.1 Eligibility for award of Degree**

- (i) Grade Sheet shall be issued by the College / Institution to the student, at the end of the Semester or Trimester, as the case may be, stating Credits for each Course, marks, grades, grade points and Semester / Trimester Grade Point Average.
- (ii) The scores obtained by the students in each of the Programmes shall be handed over to the Controller of Examinations for declaration of results and printing of Final grade sheets.
- (iii) At the end of the Programme, Grade Sheet shall be issued by the University, indicating marks, grades, grade points, Cumulative Grade Point Average and the corresponding overall Grade.
- (iv) To obtain a Certificate for any individual course, the student shall not have obtained F in that course. The Certificate for a Certificate Course shall be awarded by the Department/Institution offering the Course.

### **OC-57.6.2 Award of Entitlement Marks**

Candidates who have participated in NCC / NSS / sports / Cultural events shall be entitled to entitlement marks.

#### **(i) NSS (B.Sc. International Hospitality Management):-**

Students who have enrolled as NSS volunteer will have to be certified by the Principal of the institute as having satisfactorily completed the minimum number of hours as prescribed below:

1. The allocation of hours and marks shall be as follows:
  - a. A volunteer shall obtain a total maximum of 40 marks for a total number of 240 hours which shall be spread over a period of 3 years of the course.
  - b. A maximum of 7 marks for 45 hrs of regular NSS work competed shall be allotted in the first and seventh trimester from July to September.
  - c. A maximum of 7 mark for 45 hrs of regular NSS work competed shall be allotted for the second and eighth trimester from October to January.
  - d. A maximum of 6 marks for 30 hrs of regular NSS work competed shall be allotted for third and ninth trimester from February to April.
2. One compulsory 7 days residential NSS special camp shall be attended by the volunteers within a period of two years.
3. The other provisions of OA-26 shall be applicable to NSS.
4. NSS (B.Sc. Culinary Arts) shall follow the provisions of OA-26.

#### **(ii) NCC / Sports / CULTURAL:-**

Students who have participated or have won prizes in NCC / sports / Cultural will be entitled to entitlement marks as per Ordinance OA-26.

### **OC-57.7 Academic Audit Committee (AAC)**

- (i) There shall be an AAC to assess the manner in which classes are conducted and the method as well as the content of evaluation of each Course of each term.

- (ii) The Chairperson shall be appointed by the Vice Chancellor for a period not exceeding three years, for the University and each College. The remaining members of the committee are to be selected by the Chairperson from a master panel approved for the purpose. The Committee shall consist of at least three members of which at least two will be from outside the University/ College, as the case may be. At least one member should be from the corporate sector and one from a premier Institution.
- (iii) The AAC shall meet at least once in a year and submit the report to Vice Chancellor. Vice Chancellor may forward the same to Board of Studies for consideration.

**OC-57.8 Improvement of Grades**

- (i) A student shall have the option to improve his/her Grade(s) by registering for Course(s) currently offered, by paying the appropriate fee. The examination(s) for improvement of Grade(s) shall be completed within twice the duration of the Programme from the date of initial registration. In all cases of re-registration for a Course, the Grade so obtained shall be considered final.
- (ii) When a student acquires more than the required credits for a given Programme, the student shall have the option to include all/ select the additional number of Credits for the CGPA for the award of the Degree. He/she shall intimate the Institution about the Courses that shall be considered for the calculation of the CGPA.

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